

Hijinx Artist Development Director (Maternity Cover)

PERSON SPECIFICATION

	Essential	Desirable
Skills & Abilities		
Excellent attention to detail	X	
Ability to work collaboratively across different teams, partners and community groups, proactively managing stakeholder relationships	X	
Maintain quality standards of delivery across our Academies programme	X	
Strong organisational skills and the ability to manage multiple projects	X	
Entrepreneurial with the ability to innovate and seek out, or respond to opportunities that will raise the profile of Hijinx Academies	X	
Strong negotiation, budgeting and financial reporting skills	X	
Ability to remain calm, positive and professional when working under pressure	X	
Resilient and able to adapt and respond to changing circumstances, working through challenges methodically and practically	X	
Ability to speak Welsh		X
A keen interest in the arts and community engagement	X	
Experience		
A minimum of 3 years' experience in a similar role that supports professional development	X	
Experience of managing budgets	X	
Experience of designing and delivering professional training programmes in arts and culture	X	
Proven experience in initiating and developing effective and successful partnerships and collaborations	X	
Confident in working with both disabled and non-disabled actors	X	
Experience in safeguarding vulnerable adults	X	
Experience of implementing evaluation frameworks into projects and collecting and analysing data to influence future projects and legacy		X
Line Management experience	X	
Knowledge		
Knowledge of best practice and policy development for access, inclusion, diversity and safeguarding	X	
Knowledge of the challenges and barriers faced by learning disabled and autistic people in the arts	X	
Awareness of UK law in relation to learning disability and autism		X
Awareness of current trends and developments in the Disability Arts Sector		X
Attitude		
A commitment to artistic excellence with the ability and desire to work collaboratively and inclusively	X	
A commitment to identifying and offering creative opportunities to develop talent	X	
Genuinely committed to work with learning disabled and/or autistic actors	X	
A track record of being respectful and generous of spirit with other artists and team members	X	
Alignment with Hijinx Theatre's core culture and values	X	